

February 9, 2004

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of February, 2004, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman Bill Graves. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Bill Graves, Chairman
George Skinner, Vice-Chairman
Leroy Krohmer, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Ellie Sutter, Rod Cleveland, Bobby Cleveland, Sylvia Martin, Tammy Howard, Donna Roberts, Terron Manning, Mike McDanel, Randall Turk, Jim Helm, Helen Cole, and Sandra DeSelms.

Chairman Graves began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of February 2, 2004, and there being no additions or corrections, George Skinner moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #COM-1215 – One –Year (1) Renewable Lease for a 6,000 square feet, or larger, Building to be used for storage located in the Norman area. The bids, (except one) each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY									
List of Individual Bidders									
	Adair	Reliance Property Management	C & W Management Corporation	Real Estate Masters LLC	Equity - Bid #1	Equity - Bid #2	Equity - Bid #3	Equity - Bid #4	
BID: #COM-1215									
DEPT: Commissioners									Awarded To:
DATE OPENED: 2-09-04	1	2	3	4	5	6	7	8	Tabled on 2-9-04
List of Individual Items									
One-Year (1) Renewable Lease for 6,000 square feet, or larger, Building to be used for storage located in the Norman area.									
BID PRICE:									
Per Sq. Ft. / Per Month:	\$3.25 per Sq. Ft. \$3,800.00	\$6.00 per Sq. Ft. \$3,125.00	_____ \$2,900.00	Bid signed - missing notary seal	\$4.25 per sq. ft.	\$4.80 sq. ft. \$2,000.00	\$3.85 per sq. ft.	\$3.85 per sq. ft.	_____ _____
Address of Building Location:	2015 Industrial Blvd.	800 W. Rock Creek Road	3200 Broce Drive, Units 106, 108 & 110		Triad Business Park, 12th & Alameda	1010 N. University	1740 Topeka	324 Mosier	
Description of Proposed Building:	14,000 warehouse with minimum 14' ceilings, minimal office and shop completion	6,250 sq. ft. in a 15,000 sq. ft. concrete tilt-up building (5 suites of 1,250 sq. ft. each) ground floor w/rear door access	8,475.5 sq. ft. warehouse / office all concrete building		Two Spaces totaling 5,880 sq. ft.	5000 sq. ft. metal tilt up building	7,200 sq. ft. of warehouse space	3800 sq. ft. plus 2,080 sq. ft. across the street	
Vendor's Comments:	N/A	Monthly rents are due on the first day of the month & are considered delinquent if payment is not received by the	attached floor plan to bid		Available Immediately	Available in 30 days of bid acceptance	Available by 3-15-04	Available by 2-15-04	
Contact Person:	Jim Adair	Franklin B. Scurates	Neil C. Worster		Judy Hatfield	Judy Hatfield	Judy Hatfield	Judy Hatfield	
Telephone Number:	(405) 321-8984	(405) 579-0256	(405) 329-5961		(405) 364-5300	(405) 364-5300	(405) 364-5300	(405) 364-5300	
Fax Number:	(405) 366-7171	(405) 579-0264	(405) 329-9721		(405) 360-7677	(405) 360-7677	(405) 360-7677	(405) 360-7677	
NON-COLLISION AFFIDAVIT:	Yes	Yes	Yes		Yes	Yes	Yes	Yes	

George Skinner moved, seconded by Leroy Krohmer, to accept the bids, and to award and/or reject at a later date.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Master Agreement for licensed software, hardware, and services between the Cleveland County Treasurer and Manatron, for AIX Operating System Support on F50 (S/N 10F528D) existing software at the price of \$200.00 a month starting October 1, 2003, through September 30, 2004, and continue for an initial period of twelve (12) months.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolution permitting the City of Moore to extend its water service lines to serve the Estate of Belmar situated in Cleveland County, outside the City limits of Moore and the City of Norman.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.

Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the Notice of Public Auction. Cleveland County Sheriff's Department will have eight (8) vehicles to be sold on Saturday, March 6, 2004, at the ACCO Public Auction to be held at the Oklahoma State Fairgrounds, located in Oklahoma City, Oklahoma.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Publication of Annual Salaries of County Employees as per Oklahoma Statutes, Title 19 O.S Supplement, 1986, §444.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the following Resolutions disposing of equipment:

- a. D301-88 1990 Ford ½ Ton Pickup
- b. D301-115 1992 Dodge Maintenance Utility Truck
- c. D301-69 1991 Chevrolet Fleetside Pickup
(The above items are from the District #3 and were sold at Auction January 23, 2004.)

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve the January, 2004, monthly reports of the following:

- a. Sandra DeSelms, County Treasurer
- b. Dorinda Harvey, County Clerk
- c. Denise Heavner, County Assessor
- d. Rhonda Hall, Court Clerk
- e. F. DeWayne Beggs, Sheriff

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 246,418.52
T1C	3,740.19
T2A	1,688,321.23
T2B	49,665.43
T3	<u>389,544.51</u>
Total Unrestricted	\$ 2,377,689.88

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Chairman Graves called for discussion, consideration, and/or action to Approve change to the three (3) District Road and Bridge Funds as of March 1, 2004. Cleveland County District #1 to receive 25%, District #2 to receive 34% and District #3 to receive 41%. All additional funding to remain at the 33 1/3% to each District. Chairman Graves moved to approve the change.

Jim Helm asked if this would not be more consistent with State Law and Case Law to approve this, to provide equal expenditures?

Mike McDanel, Assistant District Attorney, stated that the law simply requires that each Commissioner is responsible for all of the roads through out the County. The Board and each Commissioner is legally responsible to take care of those roads, which best serve, the needs of the public. It would be conceivable that 90% of the road funds might be spent in any given year in one district depending upon the needs at that time. The figures that have been used in the past and the ones that are under discussion today he would consider simply guide lines, which is an indication of the Boards feeling of how the money probably should be apportioned during the year based on both road miles and population. Some years ago this formula was discussed and some Board decision was arrived at which apportioned it in different percentages again based on population and road mileage, but there is no requirement that 1/3 be spent in each district.

Mr. Helm asked about the motion and Mr. McDanel stated that he sees no problems with it in a legal sense.

Mr. McDanel stated at the time this was done there were some formulas that were used and discussed with the Board.

Chairman Graves stated that 60% of the formula is for population.

Leroy Krohmer stated that he thinks each district is within 3% of the guidelines for population when redistricting was done.

Discussion took place between the Board, its members and people in the audience concerning this issue.

George Skinner read a statement and suggested that a panel be appointed to look at the present formula and make recommendations to the Board. He also thinks that a public hearing should be held.

As there was no second the motion died.

Leroy Krohmer moved, second George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
04-3629 – R2	Mobile Mini	\$ 272.00
04-3651 – R2	West Group Payment Ctr.	2,500.00
b. Highway Fund		
04-3613 – T2A	All-American Waste Control	1,279.08
04-3645 – T2A	Mid-Continent Truck Sales	1,000.00
04-3659 – T2A	Bruckner’s Truck Sales	1,000.00
04-3660 – T2A	C & P Auto Electric	750.00
04-3662 – T2A	Corr. Dept. Ind. Rev. Fund	750.00
04-3675 – T2A	P & K Riverside	750.00
04-3705 – T2A	ATC Freightliner Group	1,000.00
04-3706 – T2A	C. L. Boyd Co.	2,500.00

04-3707 – T2A	Ace Hardware of Noble	500.00
c. Sheriff's Service Fee Fund		
04-3603 – CFB2	Ameripride Uniform Service	500.00
d. Sheriff's Revolving Fund		
04-3643 – CFBRE2	American Elevator Company	692.00
e. Fair Board Fund		
04-3663 – FF2	Ameripride Uniform Services	500.00

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

George Skinner moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0250 – B2A	04-0191 – T2A
04-0315 – C2	04-0401 – T2A
04-0332 – R2	04-0908 – T2A
	04-1327 – T2A
04-2200 – CFBRE2	04-1534 – T2A
	04-2096 – T2A
04-0345 – FF2	04-2152 – T2A
	04-2184 – T2A
04-0141 – T2A	04-2229 – T2A
04-0168 – T2A	04-2688 – T2A
04-0179 – T2A	04-2850 – T3

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

Leroy Krohmer moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY03/04</u>	
a. General Fund	\$123,02488
b. Highway Fund	35,240.83
c. Health Fund	2,205.94
d. Sheriff's Service Fee Fund	6,468.09
e. Sheriff's Commissary	422.74
f. Sheriff's Criminal Alien	220.50
g. Sheriff's Special Training	235.00
h. Sheriff's Revolving Fund	9,065.43
i. Treasurer's Certification Fee	50.00
j. County Clerk's Preservation Fee	188.32
k. Fair Board Fund	2,341.29

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Graves stated that there will be Fair Board Elections February 21, 2004, at 2:00 P. M. at District #1 and District #3. The individuals that have filed are: From District #1, Tim Morris and Richard Kortemeier, District #2, Sandra McClure was the only one who filed and will not have opposition, and in District #3, Todd Fritzen, Jeff Blair, and Walter Vanderburg.

Chairman Graves complimented the Elected Officials and Public Employees on the way the move was conducted.

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. George Skinner seconded the motion.

The vote was: Bill Graves, yes; George Skinner, yes; Leroy Krohmer, yes.
Motion carried.